

ADMISSION POLICY

Philosophy

The mission of Robinson School embraces the principles outlined at its foundation: Academic excellence, Christian values, dignity and respect for all. Robinson School serves a diverse community of students from different nationalities, cultures and backgrounds. We offer a broad based education which uses English as the main language of learning, while maintaining their mother tongue, and provides for the development of student abilities that facilitate multicultural exchange in an international world, thereby making the school explicitly committed to full implementation of the International Baccalaureate Programme.

Robinson has implemented a set of essential standards and practices that guide every feature of our educational offering, especially in language which is an academic areas central to the development of all skills. Not all students are proficient language learners. For this reason, Robinson offers a well-designed network of services to ensure the well-being and academic growth of all students. The services include: Reading Specialist, Speech and Language Therapy, Orton Gillingham reading instruction and a special education program for students with language-based learning disabilities.

Our admission policy is stated to encourage the maintenance of diversity in our student body, as well as to ensure that students who are admitted to Robinson can benefit from our educational program and be successful and meet the challenges of the 21st century. Robinson School is open to all applicants who fulfill admissions requirements regardless of nationality, race or religion.

The purpose of our admission policy is to help parents through the admission process effectively.

General Procedure

Step 1

Prior to applying, parents are welcomed to visit Robinson School and discuss their children's schooling needs. This can be done by calling or emailing the Admissions Office to arrange a convenient date and time. The decision to admit a student is based on the fulfillment of the admission requirements, school's ability to meet the needs of the new student, space availability at the grade level, and the student's aptitude to fulfill program requirements.

To begin with the application process, parents will submit the following documents:

- Application form
- Parents' questionnaire
- Official school progress reports
- Recommendation letters
- Copy of birth certificate
- Copy of the child's social security card
- Formal evaluations
- 2x2 photo
- Letter of Good Standing from previous school

Step 2

The student will also take our entrance exam with Learn Aid as part of the admission requirements. After receiving the initial documentation with your child's application, we will arrange for a class visit/interview.

Step 3

Once the file is complete, it is sent to the Admissions Committee for the reading and reviewing process. The file is returned to the admissions director to inform the Committee's decision.

Step 4

Parents receive an email or phone call with the decision from the Admissions Committee.

Admissions to the Pathways Program

The School will admit students with identified Special Educational Needs according to the Special Needs Policy. Students with language-based learning disabilities can be candidates for our Special Education program, Pathways. The School will require a copy of all existing evaluations and assessments, including a Psychoeducational evaluation not older than two years, and may require additional testing to be made. An offer of a place will only be made following receipt of all necessary documentation. Robinson School exercises the right to deny

admission to a student if the school cannot provide the education or resources that the student needs.

Admissions to the International Baccalaureate Programmes

Primary Years Programme (PYP)

The PYP is open to all students at Robinson School from Grades PPK-6. The Programme is inclusive by design; students of all interests and academic abilities can benefit from participation.

Middle Years Programme (MYP)

The MYP is open to all students at Robinson School from Grades 7-10. The Programme is inclusive by design; students of all interests and academic abilities can benefit from participation.

Diploma Programme (DP)

Robinson School operates an inclusive admissions policy and encourages all students to attempt the International Baccalaureate Diploma Programme by taking at least one course or participating in the Core components, if the school considers we have the necessary resources available to support the candidate. Robinson also offers the possibility for students to follow individual, or a selection of IB Diploma Programme courses, as well as online courses, if the full IB Diploma is not suitable.

All candidates will meet with the Upper School Division Head, IBDP Coordinator and/or Counselor, and Department Heads (if needed), to help guide the candidate in their choices relative to the course selection.

Acceptance to the full IB Diploma, will be at the discretion of the Upper School Division Head, based upon teachers' recommendations and the student's ability to access and benefit from the challenging international curriculum and programs offered by the school.