



Employment Opportunity

Robinson School

Robinson School, Puerto Rico's premier English-language college preparatory school, is actively seeking to develop a pool of highly qualified candidates for **Elementary School Library and Media Literacy Teacher** for the 2022-2023 school year.

If you are a teacher interested in joining a community of talented, committed educators, or know a teacher looking for a position, please contact us.

Elementary School Library and Media Literacy Teacher

Primary responsibilities for the role include, but are not limited to, the following areas:

- Highly engaging and knowledgeable of 21st Century Library Skills, Knowledge and Pedagogy (PK-6)
- Excellent record of developing a culture and love of reading in schools
- Excellent record of collaboration and interdisciplinary instruction
- Fluent in educational technology tools, with experience in coaching teachers with technology integration in the classroom
- Highly organized and creative
- Excellent communicator with students, parents, and teachers. High level English Fluency required.
- Record of coordinating developmentally appropriate student and community activities throughout the year (Book Fairs, Reading Challenges, Book Clubs, Literacy Workshops, etc.)
- Experienced in developing and providing instruction in research and other related skills to students
- Experience creating and/or hosting makerspace and STEM activities as part of the library program.
- Experience facilitating community and virtual resources to bring rewarding opportunities for students through the library (guest authors, speakers, virtual field trips, etc.)
- Ability to support library function outside of school hours to ensure the library is an available resource to the community (library study hall, reading corners, etc.)
- Ability to plan the collaborative use of library space and infrastructure to support in interdisciplinary educational program
- Create, curate, and maintain the elementary library collection and materials
- Record of establishing a literacy program that addresses students' and teachers' needs
- Collaboration with the Secondary School Librarian to ensure an aligned, coherent library program PPK-12.
- Ongoing development and implementation of library, research skills and media literacy curriculum for grades PPK-6.

Education and Experience:

- Bachelor's Degree required, Master's preferred in Library and Information Science, or related field
- At least one (2) years of related experience, preferably in a high performing independent, private, or international school setting

If you are an interested candidate who meets the requirements, please forward **a resume and letter of interest (in English)** to:

Human Resources Department

Robinson School

5 Nairn Street San Juan, P.R. 00907

Human Resources, humanresources@robinsonschool.net

Mr. Thomas Novak, Academic Dean, tnovak@robinsonschool.net

Candidates may also visit school to deliver the necessary information and complete application materials.

EEO: M/F/V/H